

Every room, a photo, a timestamp — the record before the next guest arrives.

15 items in 7 areas. Tick one rating per item; write what you see, and number any photo you take next to the item it belongs to.

PROPERTY

INSPECTED BY

DATE

Scale: ☐ Good ☐ Fair ☐ Poor ☐ N/A · Fair and Poor items become work orders in the app

ARRIVAL

Lock / lockbox code set for next guest

☐ Good ☐ Fair ☐ Poor ☐ N/A

Lights, thermostat & blinds set

☐ Good ☐ Fair ☐ Poor ☐ N/A

Wi-Fi card & house manual in place

☐ Good ☐ Fair ☐ Poor ☐ N/A

KITCHEN

Dishes, cookware & appliances clean

☐ Good ☐ Fair ☐ Poor ☐ N/A

Fridge emptied & wiped

☐ Good ☐ Fair ☐ Poor ☐ N/A

Coffee, tea & basics restocked

☐ Good ☐ Fair ☐ Poor ☐ N/A

BEDROOMS

Fresh linens, beds made

☐ Good ☐ Fair ☐ Poor ☐ N/A

Closets & drawers empty, hangers

☐ Good ☐ Fair ☐ Poor ☐ N/A

BATHROOMS

Towels & toiletries restocked

☐ Good ☐ Fair ☐ Poor ☐ N/A

Toilet, shower, drains & hair dryer

☐ Good ☐ Fair ☐ Poor ☐ N/A

LIVING

Surfaces, floors & under cushions

☐ Good ☐ Fair ☐ Poor ☐ N/A

TV, remotes & Wi-Fi working

☐ Good ☐ Fair ☐ Poor ☐ N/A

SAFETY

Smoke & CO detectors,
extinguisher, first-aid

☐ Good ☐ Fair ☐ Poor ☐ N/A

EXTERIOR

Trash & recycling out

☐ Good ☐ Fair ☐ Poor ☐ N/A

Patio, grill, pool / hot tub

☐ Good ☐ Fair ☐ Poor ☐ N/A

SUMMARY AND ACTION ITEMS

SIGNATURES

Inspector

Resident / client

Date