Sitesui

School building safety walk

Checklist

The facilities walk of a school building: entrances, hallways and stairs, classrooms, restrooms, grounds and life safety, each with a dated photo.

22 items in 6 areas. Tick one rating per item; write what you see, and number any photo you take next to the item it belongs to.

PROPERTY _____ INSPECTED BY _____ DATE _____

Scale: ☐ **Good** ☐ **Fair** ☐ **Poor** ☐ **N/A** · Fair and Poor items become work orders in the app

ENTRANCES

Main entrance: doors lock and latch		☐ Good	☐ Fair	☐ Poor	☐ N/A
Visitor check-in point & signage		☐ Good	☐ Fair	☐ Poor	☐ N/A
Exterior doors closed, not propped		☐ Good	☐ Fair	☐ Poor	☐ N/A

HALLWAYS & STAIRS

Hallways clear of storage		☐ Good	☐ Fair	☐ Poor	☐ N/A
Stairs, handrails & treads		☐ Good	☐ Fair	☐ Poor	☐ N/A
Floors: wet spots and trip hazards		☐ Good	☐ Fair	☐ Poor	☐ N/A
Lighting in halls & stairwells		☐ Good	☐ Fair	☐ Poor	☐ N/A

CLASSROOMS

Classroom doors lock from inside		☐ Good	☐ Fair	☐ Poor	☐ N/A
Windows, blinds & window locks		☐ Good	☐ Fair	☐ Poor	☐ N/A
Outlets, cords & power strips		☐ Good	☐ Fair	☐ Poor	☐ N/A
Furniture & shelving stable		☐ Good	☐ Fair	☐ Poor	☐ N/A
Ceiling tiles: stains or damage		☐ Good	☐ Fair	☐ Poor	☐ N/A

RESTROOMS

Restrooms clean and stocked		☐ Good	☐ Fair	☐ Poor	☐ N/A
Sinks, toilets & partitions		☐ Good	☐ Fair	☐ Poor	☐ N/A

GROUNDS

Walkways, steps & ramps		☐ Good	☐ Fair	☐ Poor	☐ N/A
Fencing & gates		☐ Good	☐ Fair	☐ Poor	☐ N/A
Playground equipment & surfacing		☐ Good	☐ Fair	☐ Poor	☐ N/A
Parking & drop-off markings		☐ Good	☐ Fair	☐ Poor	☐ N/A

LIFE SAFETY

Exit signs & emergency lighting		☐ Good	☐ Fair	☐ Poor	☐ N/A
Fire extinguishers in place, tag current		☐ Good	☐ Fair	☐ Poor	☐ N/A
Fire alarm pull stations unobstructed		☐ Good	☐ Fair	☐ Poor	☐ N/A
Defibrillator & first-aid supplies		☐ Good	☐ Fair	☐ Poor	☐ N/A

SUMMARY AND ACTION ITEMS

SIGNATURES

Inspector

Resident / client

Date